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January 14, 1943

OFFICE OF INFORMATION MEMORANDUM NO. 45

Organization of the Motion Picture Service

For the proper conduct of motion picture responsibilities of the Office of Information, the organization of the Motion Picture Service of the Office of Information shall be as indicated in the attached organization chart, under the general direction of Duncan Wall, Assistant Director of Information in charge of Motion Pictures and Field Information Service.

Mr. Raymond Evans is Chief and Mr. Chester Lindstrom Associate Chief of the Production Division; Mr. Oliver Griswold Chief of the Distribution Division of the Motion Picture Service.

The Business Office functions and personnel shown in the chart constitute a unit for general service in motion pictures, within the Office of Information Business Office, under the general direction of Mr. E. R. Waymack. This unit will handle the non-technical business and related services for both divisions of the Motion Picture Service, and such services should be requested through Mrs. Baldwin.

Morse Salisbury
Director of Information

